

Hap Magee Ranch Park

RENTAL INFORMATION

1025 La Gonda Way, Danville, CA 94526

(925) 314-3405

Thank you for inquiring about the Hap Magee Ranch Park for your special event. This packet will provide you with general information about renting our facility. **Please refer to our *Policies and Procedures for Parks and Facilities Use* for more detailed information before booking an event.**

Hap Magee Ranch Park is available for rent until 11:00pm Monday through Sunday with all **amplified music ending by 9:00pm.**

Hap Magee Ranch Park is a beautiful setting for your outdoor ceremony and reception. The large Meadow can accommodate up to 400 people. The Swain House and Magee House are rented for the use of caterer's needs, a bridal changing area, or for a small wedding up to 40 people. The Swain House also offers a covered front porch where you can serve hors d'oeuvres and display the wedding cake. Caterers will also appreciate the easy access to the kitchen inside.

A security deposit of **\$500.00** is due upon completion of application. Reservations are confirmed after the deposit has been made and you have received a reservation confirmation. The deposit is NOT applied toward rental fees, but is fully refundable pending no damage/overtime after your event is completed.

All large events will be charged a Facility Attendant at the rate of \$23.00 per hour for the length of your event.

The Town of Danville requires permit users to provide a **"Certificate of Liability Insurance" naming the Town of Danville as an additional insured.** You may purchase liability coverage through the Town of Danville for an additional cost, or you may provide a certificate through your homeowners' insurance carrier naming the Town of Danville as additionally insured. Insurance coverage must be submitted 90 days prior to your scheduled event.

NO HARD LIQUOR. Beer, wine and champagne are permitted if served with food.

Renters and their caterers must follow all rules and regulations regarding cleanup as stated in the policies and procedures manual.

PLEASE PLAN AHEAD TO INCLUDE YOUR SETUP, DECORATING, TAKEDOWN AND CLEANUP TIME WITHIN YOUR SCHEDULED TIME FRAME. Tables and chairs are NOT set up prior to your rental time. (Extra time will be charged at twice the hourly rate).

Restrictions

- No changes to hours 3 weeks prior to the event
- No open flamed candles (must be in containers only)
- No throwing of rice, birdseed, etc.
- Placement of live music or DJ will be determined by Town staff
- Music and parties outside must end by 9:00pm
- Chairs for ceremony must be setup on grass area only – NOT under tree area
- All equipment brought in by renter must be picked up at end of event
- No driving on pathways in front of houses
- Tables and chairs for reception must be supplied by renter
- Electrical outlet in Gazebo or Magee House garage

RENTAL FEES FOR HAP MAGEE RANCH PARK

	Private Resident Rates	Private Non- Resident Rates	Commercial Resident Rates	Commercial Non- Resident Rates
Swain House – 1,400 sq. ft. total				
Full Facility – hourly	\$125/hr	\$157/hr	\$157/hr	\$196/hr
Magee House – 1,537 sq. ft. total				
Full Facility – hourly	\$130/hr	\$163/hr	\$164/hr	\$205/hr
Cottage – 865 sq. ft. total				
Full Facility – hourly	\$125/hr	\$157/hr	\$157/hr	\$196/hr
Meadow (no electrical)				
Meadow – hourly	\$125/hr	\$157/hr	\$139/hr	\$174/hr
Gazebo	\$76/use	\$94/use	\$77/use	\$97/use

Ask us about our non-profit and government rates

EQUIPMENT AVAILABLE FOR RENT:

Cocktail Tables	\$10/table
White Wooden Chairs (for outside ceremonies)	\$3/each

Thank you for your interest in Hap Magee Ranch Park. Please call if you have any further questions.

Thank you,

Town of Danville Facilities

Phone: (925) 314-3405

Fax: (925) 743-1450

facilities@danville.ca.gov